**Lady Cutler Award Advice to Nominators & Criteria**

The **Lady Cutler Award** is a bi-ennial award presented by the CBCA NSW Branch for distinguished service to children’s literature. The recipient will have given **service** well beyond his or her profession.

Such service may have come in one or more ways:

* Helping raise the standard of children’s literature through activities and vigorous work with the Children’s Book Council and/or other associated organisations
* Raising consciousness of the value of literature for children to the wider community
* Promoting literature to children themselves
* Raising standards through involvement in awards—judging, chairing, promoting
* Writing, lecturing, debating on areas of children’s literature, organising seminars, conferences or other activities relating to children’s literature
* Personal and professional assistance and encouragement to writers, illustrators and publishers of children’s books
* Being a resource person for the community i.e., a bookseller, teacher, librarian to whom parents and interested persons turn for information, guidance and advice.

**ADVICE TO NOMINATORS**

* Nominators are encouraged to give sufficient detail to do justice to their nomination within the strict two-page limit. Any additional pages will not be forwarded to the judges.
* Nominators should consult appropriate people, if necessary, to give a full account of their nominee’s achievements. Nominators need to provide the judges with all the information that they wish to be taken into consideration.
* Material from published sources is not admissible, except for brief quotations.
* The **closing date for nominations will be strictly observed.** Late entries will not be accepted.
* Nominees must be living at the time nominations close.

**PROCEDURES**

1. Nominations must be on the official nomination form.
2. Entries are to be lodged by email with *Nomination : The Lady Cutler Award 2022* in the subject line. cbcansw@bigpond.com