



NSW BRANCH
THE CHILDREN'S
BOOK COUNCIL
OF AUSTRALIA

SINCE 1945 — YOUR CONNECTION TO STORY

nsw.cbca.org.au

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Children's Book Council of Australia NSW Branch Inc.

Annual General Meeting

Minutes

Date: 17 March 2018
Time: 1:00 pm
Venue: Leichhardt Public School Library
Chair: Gail Erskine (Past President)
Minutes: Deborah Hogg

Attendees:

Gail Erskine, Toni Field, Deborah Hogg, Felicity Jagavkar, Sarah Foster, Michelle Dona, Denise Cramsie, Jackie Hawkes, Megan Lavender, Alison Manno, Katrina McKelvey, Jodie Carlson, Jane Petty,

Apologies:

Terry Fahy, Wendy Fitzgerald, Leanne Norris, Sophie Masson (NE Sub-branch), Judith Radin, Paula Zaki, Laurel Reynolds, Cate James, Judith Radden, Liz Bowring,

Agenda Items:

1. Welcome (Gail) and Acknowledgement of country (Deb)

We acknowledge the Gadigal and Wangal people of the Eora nation on whose Country we are meeting today, and pay our respects to their elders past and present. We also acknowledge the culture of storytelling of the Gadigal and Wangal people and honour this tradition through the work of CBCA(NSW).

2. Minutes of AGM 2017

No amendments

Motion for confirmation of minutes

Moved: Toni Field

Seconded: Alison Manno

Passed unanimously

Business arising - nil.

3. President's Report (tabled)

The President's, Treasurer's and Board Representative reports will be available on the website after the meeting.

Gail provided a roundup of the year's events and the successes and community building provided by CBCA NSW Branch. The report included evaluation of some of the venues chosen for events and necessary changes made for 2018.

Recognition of the role of sponsorship provided by publishers for a range of events, and the importance of those relationships for CBCA NSW Branch.

The need to produce a prospectus in order to attract more sponsorship has led to our more professional approach to seeking help from industry sources.

Recognition of the efforts of NSW Branch committee members in both sub-branch events and NSW Branch events.

Gail highlighted the work of the sub-branch network, including the new Eastern Suburbs Sub-branch. Also the system of volunteers who continue to support the NSW Branch, especially the packing of merchandise.

The continuing flow of new ideas is important for our profile

Acknowledgement of the team involved in Kids' Corner. Also the work of Jane on the website.

Membership is steady but needs to be our focus. The work on Members' benefits continues to be an important focus. The Early Childhood sector is our ongoing focus.

Acknowledgement of the contribution of Anthony Cartwright for his period as President of NSW Branch, and the business approach he provided. Our thanks

Use of the volunteer search which Felicity has taken on and has resulted in new members to the NSW Branch committee.

Acknowledgement of members of committee who have left during the year (see President's report).

Special thanks to Felicity for her continued dedication to the association as Office Manager and volunteer coordinator of volunteers

Motion for adoption of President's Report

Moved: Jackie Hawkes

Seconded: Silvia Ransom

Passed unanimously

Motion to write a letter of appreciation thanks to Anthony Cartwright for his contribution as President

Moved: Denise Cramsie

Seconded: Alison Manno

Passed unanimously.

4. National CBCA Board Director (NSW) Report

Megan thanked members of NSW Branch for their contributions.

Megan summarised the Board's committees, sub-committees, working parties etc that are part of their Strategic Plan. The Board is in the process of reviewing this plan and the work of these groups. Please pass on to Megan any relevant contributions and viewpoints regarding the work of the Board.

Thanks expressed for the contributions of NSW Branch members to a range of reviews involving the Book of the Year panels and processes.

Appreciation expressed regarding the role of the Branches in the Night of the Notables events.

Feedback immediately provided by Newcastle Sub-branch about the importance of the Night of the Notables events and the provision of the list to inform library collection development. The long list is a "beautiful resource".

Gail discussed the suggestion from the Sub-branch meeting of the issue of keeping the theme to be released on the Night of the Notables.

Megan presented a summary of the expansion of the merchandise that the Board is now offering via the website for the full year, and not just the CBCA Book Week. RedBubble is providing a range of choices for promoting CBCA. Mention that there is no link on the CBCA National website to find this merchandise.

Megan explained that NSW Branch has the view that the merchandise process needs to be more clearly articulated, and its commercial viability. NSW Branch is driving this revenue stream for the National Board.

Discussion around timing of release of merchandise.

Risk management has been a Board focus. Risk involved with intellectual property, brand maintenance etc, has come from the Governance Committee.

Future proofing is being addressed in an ongoing Board model that has been put forward. The Board continues to be open to alternative models that will be most workable.

Sub-branch representatives expressed their ongoing concern regarding the restructure proposed by the Board. Megan explained the intent of the Board's model and acknowledged that a solution has not yet been achieved while the concerns of both Victoria and NSW Branches have not been addressed.

All feedback is welcomed to be passed on to Megan.

The Task Force is to report back at the end of April.

Jackie reaffirmed that NSW has provided their viewpoint and offered viable alternatives.

Megan thanked NSW Branch for continuing to be prepared to engage with this process.

The National Conference to be at the QT Hotel (used to be the Rydges Lakeside Hotel which has been renovated).

Gail explained that one of the most important aspects for the National Conference will be NESA registration. It was also highlighted that there are a number of other major children's literature conferences at the same time as the CBCA National Conference 2019.

Megan thanked NSW Branch for the ongoing support she is provided with.

Motion for adoption of CBCA Board Director's Report

Moved: Toni Field Seconded: Denise Cramsie

Passed unanimously.

Gail asked Megan for a list of the sub-committees and the members who are involved.

5. Treasurer's Report (Alison Manno)

Alison will perform the role of Treasurer for 2018 but will be retiring next year.

Expression of appreciation and thanks to committee and to Felicity in her role.

Treasurer's report read as tabled.

Alison also mentioned that the conference that was run in 2016 was actually the difference in previous budget arrangement.

Gail asked Megan to pass on to the National Board that NSW came to the defence of the Board at the time of the national conference in 2016, yet NSW is now being criticised over the restructure model. NSW has supported the National Board over and over again yet is now being expected to adopt changes to the detriment of NSW members.

Alison explained the offer of capitation fees and the time spent on this offer to the National Board. Yet these suggestions continue to be rejected.

Alison proposed that the NSW Branch suffered a significant loss because of the financial arrangements around the 2016 National Conference. We could not arrange AAA that year and suffered a loss as a result.

Motion for adoption of Treasurer's Report

Moved: Sarah Seconded: Jane

Passed unanimously.

5.1 Appointment of an auditor

BJ Needs be appointed.

Moved: Alison Seconded: Denise

Passed... not quite unanimously.

6. Expression of appreciation and vote of thanks (Gail)

for the diligence and dedication of CBCA(NSW) Office Manager, Felicity Jagavkar, and vote of thanks to outgoing executive and committee.

7. Election of Officers and committee members (Megan Lavender)

(all positions are declared vacant)

Office bearers:

President Gail

Past president

Vice President Sarah

Treasurer Alison

Secretary Deborah

Public Officer Toni Field

Committee

Liz Bowring

Denise

Michelle

Terry

Jackie

Cate James

Judith Radin

Laurel Reynolds

Paula Zaki

And up to ten other committee members

8. General Business

Toni expressed disappointment at the number of people who have attended the AGM. The sub-branches expressed their preference to have both the Sub-branch Liaison Meeting and the AGM on the same day.

8.1 Set date for AGM 2019 so that venue can be booked

Suggested dates will be discussed at the NSW Branch Committee meeting on Monday.

9. Motion to authorise a signatory

Motion: That the Public Officer, Toni Field, is authorised to sign the Annual Statement to Fair Trading NSW.

Moved: Alison Seconded: Sylvia

Passed unanimously.

10. Motion to authorise signatories for all CBCA NSW Branch Inc bank accounts

Treasurer: Alison Manno

President: Gail Erskine

Vice President: Sarah Foster

Secretary: Deb Hogg

Public Officer: Toni Field

Moved: Jackie Seconded: Denise

Passed unanimously.

Discussion about options regarding when and where the AGM can be held.

11. Close of Meeting

Meeting closed: 2:20 p.m.

12. Presentation by guest speaker Katrina McKelvey